



The Episcopal Church of St Thomas the Apostle

Monthly Vestry Meeting - Minutes
March 19, 2024

IN ATTENDANCE

Rector

Father Christopher Thomas

Clergy, Staff/Guest

Father Andy McCarthy

Ex-Officio Officers

Joe DeuPree, Treasurer

Alberto Galué, Clerk

Rusty Rippamonti, Chancellor

Vestry Members

Alyssa Abadinsky

Rene Aguirre

John Billingsley

Janet Elsea - Senior Warden

Daniel Hall - Junior Warden

Jerry Knight

John Van Buskirk

SUMMARY OF ACTIONS TAKEN AND SIGNIFICANT EVENTS

- Approval of the February Vestry Meeting Minutes.
- Approval of the date change of Vestry Meeting from April 16 to April 23rd.

NARRATIVE

I. Call to Order and Opening Prayer

Fr. Christopher Thomas

The meeting commenced at 7:02 p.m. with an opening prayer led by Fr. Christopher Thomas. Fr. Christopher, though currently unwell (confirmed non-COVID after a test earlier in the day), emphasized the need for an expedited meeting for efficiency. He informed the Vestry that Deacon Jennifer Smith was unable to attend due to work commitments, and Jami Miffin's absence was attributed to illness. The group extended their thoughts and prayers to Jami for a swift recovery.

II. Resource Person for Meeting

Alyssa Abadinsky

Resource Person for the meeting was Alyssa Abadinsky.

III. Reflection/Formation

Deacon Jennifer Smith

This part of the agenda did not take place due to Deacon Jennifer Smith's absence.

IV. Prior Meeting Minutes Approval

Janet Elsea

During the meeting, it was noted that some minor changes were required. Under the Outreach Committee Section on page 4, it was clarified that the mentoring program is named "Mentor 2.0". Additionally, a typo on page 2 was corrected from "Baking" to "Banking" in the resolution, and the word "to" was removed to correct "Welcome to two."

Motioned by John Van Buskirk and seconded by Janet Elsea, the Vestry unanimously approved the minutes, as amended.

Attention was drawn to the inclusion of a Vestry roster with phone numbers and emails in the meeting materials. It was emphasized that in the event of a member being unable to serve for Vestry's scheduled activities such as Sunday counting, it is the responsibility of that member to find a replacement.

Concerns were raised regarding attendance within the Outreach Committee, highlighting a recurring issue. It was acknowledged that there may be valid reasons for absences, such as Alyssa's situation. However, members were reminded of the importance of informing the chair ahead of time if unable to attend. During the recent meeting, there was a noticeable lack of attendance, with only three out of eight members present. It was emphasized that greater commitment and participation are needed from members to ensure the effectiveness of the committee.

V. Finance Committee

Joe DeuPree

Joe DeuPree provided a summary indicating that St. Thomas' performance for the second month of the year has been satisfactory. Although year-to-date income is slightly below budgeted projections, it remains favorable. Notably, expenses have remained below budgeted amounts, resulting in a projected deficit significantly lower than anticipated, which is an encouraging sign.

A question arose regarding a discrepancy on page 11 concerning an expense of \$15,000 from Account 3050 - Capital Improvement for door repairs. It was clarified that the work to replace certain exterior doors was performed in late 2023 and paid for by a withdrawal from the Endowment Fund, which was not received until the current year. The annual transfer to the Capital Improvement Fund from the General Fund is included in the 2024 Budget.

John Van Buskirk requested to review the work outlined on page 17. As the former Senior Warden, he informed the Vestry that the 2023 wardens confirmed the completion of the audit of the Rector's discretionary fund in February, ensuring continued compliance with church requirements for the year. Additionally, John mentioned the preparation of a guide aimed at streamlining future discretionary audits, simplifying a process that typically takes around 1.5 hours once information from multiple sources is collected.

During the meeting, Rusty Rippamonti brought the Vestry's attention to pages 13, 14, and 15, which were included in an email from Laura Giffin. However, there was uncertainty regarding the purpose of including this information, as it was not clearly explained. Since no one could ascertain the reason behind its inclusion, it was determined that no immediate action was necessary.

VI. Mission – Outreach Committee

Janet Elsea

Janet directed the attention of the Vestry to the briefing provided on page 18, informing them about the upcoming Blessing Bag event scheduled for the 26th at 9:00 am at Cathedral of Hope. She emphasized the importance of a strong turnout and encouraged a large number of volunteers to participate.

It was highlighted that June 15th is the Juneteenth Freedom Day celebration in the Elm Thicket neighborhood, running from 9:00 am to 7:00 pm, with a parade starting at 10:00 am. Discussion ensued about contributing bottled water for the event, with plans already in progress. Participation from all members was stressed, underlining the significance of this event for the neighborhood.

Additionally, attention was brought to the events in Elm Thicket scheduled for the upcoming Sunday, including an Extravagance Easter event at noon, followed by an Easter egg hunt.

Further discussion took place regarding a recent event in Houston attended by Fr. Christopher and Janet, where concerns were raised about the crisis at the border by the Diocese of West Texas. It was explained that immigrants in detention centers often have their shoelaces and belts confiscated, prompting a need for assistance in providing such items to immigrants after their release from the detection centers. The Diocese of West Texas has established a Wishlist for essential items such as baby formula, diapers, medications, and clothing, which can be accessed on Amazon. Financial support was discussed, including the utilization of grants and funds from the discretionary budget. It was noted that St. Thomas has been proactive in this regard, such as purchasing backpacks for immigrants in an immigration assistance program at Oaklawn Methodist Church. It was emphasized that investing in such initiatives can be done throughout the year, as long as it aligns with the budget.

Regarding immigration and refugee support, the need for assistance in transporting individuals to different cities was mentioned, with a call for more volunteers to share the responsibility.

Lastly, it was acknowledged that more volunteers are needed for Ewing House, and it was suggested to advertise for volunteers in the newsletter, with Lee Swift offering assistance in this regard.

VII. Building and Grounds (B&G) Committee

Dan Hall

St. Thomas is currently dealing with an unusually large water bill, with the hope of being able to report a resolution in the near future. Dan Hall is still in the process of familiarizing himself with the situation and finding ways to address it effectively.

VIII. Guild Liaisons Reports

Acolytes/Eucharistic Ministers: Jerry Knight - no updates

Eucharistic Visitors: John Billingsley – noted that there is a shortage of volunteers, with three people currently shouldering a heavy workload. He emphasized the importance of encouraging more individuals to join the team. It was also highlighting that with only three volunteers, each is responsible for 4-5 weeks per month, resulting in multiple consecutive weeks for some. Eucharistic Visitors must call ahead to confirm visits, as not all individuals wish to be visited. Coordination for Sunday visits typically occurs on the day itself, ensuring readiness. The need for additional volunteers was stressed, as limited access to visits may impact those who do not receive the sacrament regularly. Despite the challenges, the current team is managing to maintain coverage.

Altar Guild: Rene Aguirre – It was mentioned that a conversation with Dan Calhoun occurred, confirming that the current situation is under control and there's potential to involve more individuals.

Encouragement was extended to coordinate with Lee Swift regarding advertising strategies to facilitate recruitment for various guilds and ministries, with the Newsletter suggested as an effective platform for this purpose.

It was highlighted that some individuals expressed interest in participating in different guilds and ministries through interest cards distributed and collected last year, with this information stored in the church's database. However, there's uncertainty about the extent to which people are utilizing this resource. Fr. Christopher encouraged the chairpersons of different guilds to leverage this database as a potential source for volunteers. It was also noted that some individuals are unclear about the responsibilities associated with various guilds, emphasizing the importance of educating our members on this matter.

Greeters/Ushers: Hampton Burwick – not present

Kitchen/Social: Jami Mifflin was sick and not present during the meeting. However, it was noted that she is currently involved in planning for the upcoming Easter vigil in the parish hall, with a focus on creating the appropriate ambiance by dimming the lights. Additionally, there was mention of a Pentecost Flaming dish event that she is working on.

Lectors (Readers): Alyssa Abadinsky provided an update on the readers group, reporting that everything is going well. Members feel comfortable and have been briefed on how to effectively utilize the microphone.

Music: Janet Elsea provided an update on the Music Department, noting a successful recital that attracted attendees who don't regularly attend church. The team is working diligently on Easter music arrangements, anticipating a glorious celebration. Specifically, for Easter Sunday morning, they are preparing a rendition of "Welcome, Happy Morning."

IX. Rector's Report

Fr. Christopher Thomas

Recap of EPN Conference – Rector/Senior Warden - The Rector and Senior Warden provided a recap of the recent EPN Conference in Houston. They emphasized the significance of the conference as a powerful resource for the community. It was noted that the church had budgeted funds to send representatives to the conference, emphasizing the importance of elevating the church's presence at such events. They shared impactful experiences from the conference, including the moving testimony of a woman from Gaza, highlighting the resilience amidst challenging circumstances. Additionally, they discussed the potential for partnership and dialogue with other congregations, particularly in terms of reconciliation efforts. The possibility of joining the Community of the Cross of Nails was also mentioned as a means of fostering collaboration in reconciliation work. The conversation prompted reflection on the diverse interpretations of reconciliation and the potential for meaningful dialogue and partnership between congregations with differing perspectives. Thoughts and prayers were invited on exploring further engagement in these areas.

Update on "Invite-Welcome-Connect": Vestry/Parish Weekend – May 17-19, 2024 - An update was provided regarding the upcoming Vestry/Parish Weekend scheduled for May 17-19, 2024. The agenda includes a Friday social event for Vestry members and their spouses, with details to be finalized in consultation with Molly (Facilitator). The main event on Saturday will feature a six-hour workshop, reframed as a "Day of Discovery," focusing on enhancing hospitality within the community. It was emphasized that all Vestry members are expected to have read the relevant book by May 17.

Holy Week/Easter Schedule: Bishop's Visit, Easter Sunday! - The schedule for Holy Week and Easter, including the Bishop's visit and Easter Sunday, was discussed. Attendees were encouraged to engage in personal spiritual journeys during the holiday week, with a special evening event planned for reflection and support.

Rector's Spiritual Retreat - Additionally, the Rector's spiritual retreat, scheduled for April 29 to May 6, was announced, with details of the silent retreat near Boston shared.

April Meeting Date Change - Potential changes to the April meeting dates were proposed due to logistical considerations. It was suggested to shift the Vestry meeting from April 16 to April 23, with committee meetings moved from April 9 to April 16. **After discussion, the motion to approve the date changes was moved by John Van Buskirk and seconded by Alyssa Abadinsky, with unanimous approval from the Vestry.**

Rusty Rippamonti noted that progress in settling Bill Lease's state has been slow; however, it is expected to proceed steadily through late spring and early summer. The Vestry will be kept informed of any developments in this matter. As for the upcoming state sale, the exact timing remains unclear at this time. Nevertheless, details will be provided as soon as they become available.

X. Resource Person for April 23, 2024 Meeting **Fr. Christopher Thomas**

Janet Elsea will be resource for next meeting.

XI. Compline **Fr. Christopher Thomas**

During the meeting, Compline was observed to offer a contemplative space for participants to conclude their day and find solace in prayer and meditation.

XII. Dismissal **Fr. Christopher Thomas**

The meeting was closed with prayer at 8:03 p.m. by Fr. Christopher.

APPENDIX

- Vestry Meeting Agenda
- Vestry Meeting Minutes – February 20, 2024
- Balance Sheet – Feb 29th 2024
- Income Statement – Feb 1st – Feb 29th 2024
- Email from Laura Giffin – Subject: February 2024 Financials – March 16, 2024
- Episcopal Church of St. Thomas the Apostle – General Ledger – 01/01/2010 – 12/31/2023
- Episcopal Church of St. Thomas the Apostle – General Ledger Detail – Jan 1st, 2023 – Mar 16th 2024
- Audit of the 2023 Discretionary Fund of Episcopal Church of St. Thomas the Apostle
- Mission and Outreach Committee
- Water Usage Report
- Dallas Utilities and Services – Invoices 3/14/24
- The Baptismal Covenant
- Vestry, Ex-Officio Officers, Clergy & Staff, Endowment Fund Committee
- Roster For Vestry 2024 Group
- Roster for Vestry Officers 2024 Group

Meeting Minutes prepared by Alberto Galué, Clerk



The Episcopal Church of St Thomas the Apostle

Vestry Meeting Agenda

March 19, 2024

South Room

7:00 pm

"Through the intentional modeling of the baptismal covenant, the Vestry provides a foundation of leadership that promotes the active, vibrant, and transformational ministry of all." *Purpose Statement of the 2024 Vestry*

- I) Call to Order/Opening Prayer The Rev. Christopher Thomas, Rector
- II) Resource Person for Meeting Alyssa Abadinsky
- III) Reflection/Formation (15 min) The Rev. Jennifer Smith, Deacon
- IV) Prior Meeting Minutes Approval Janet Elsea, Senior Warden
- V) Finance Committee - (15 min, February financials attached) Joe DeuPree, Treasurer
- VI) Mission - Outreach Committee - (15 min) Janet Elsea, Senior Warden
- VII) B&G Committee - (15 min) Dan Hall, Junior Warden
- VIII) Guild Liaisons Reports (10 min)
 - a) Acolytes/Eucharistic Ministers: Jerry Knight
 - b) Eucharistic Visitors: John Billingsley
 - c) Altar Guild: Rene Aguirre
 - d) Greeters/Ushers: Hampton Burwick
 - e) Kitchen/Social: Jami Mifflin
 - f) Lectors (Readers): Alyssa Abadinsky
 - g) Music: Janet Elsea
- IX) Rector's Report (20 min) The Rector
 - a) Recap of EPN Conference - Rector/Senior Warden
 - b) Update on "Invite-Welcome-Connect": Vestry/Parish Weekend - May 17-19, 2024
 - c) Holy Week/Easter Schedule: Bishop's Visit, Easter Sunday!
 - d) Rector's spiritual retreat - April 29 - May 6
 - e) April meeting dates potential change
- X) Resource Person for April 16, 2024 Meeting TBD
- XI) Compline The Rector
- XII) Dismissal The Deacon



The Episcopal Church of St Thomas the Apostle

Monthly Vestry Meeting - Minutes
February 20, 2024

IN ATTENDANCE

Rector

Father Christopher Thomas

Clergy, Staff/Guest

Deacon Jennifer Smith

Ex-Officio Officers

Joe DeuPree, Treasurer
Alberto Galué, Clerk
Rusty Rippamonti, Chancellor

Vestry Members

Alyssa Abadinsky
John Billingsley
Hampton Burwick
Janet Elsea - Senior Warden
Daniel Hall - Junior Warden
Jerry Knight
Jami Mifflin
John Van Buskirk

SUMMARY OF ACTIONS TAKEN AND SIGNIFICANT EVENTS

- Approval of the January Vestry Meeting Minutes.
- Approval of the transfer of the 2023 budget surplus to the Account 3010 Reserve Fund.
- Approval of utilizing funds from the Knight Flake Fund to cover the Parish Hall's sound system costs.
- Approval of the baking resolution for Fidelity Brokerage Services LLC account, authorizing changes in signatories and the sales of stocks, and granting access to the Treasurer and Controller.
- Approval of the 2023 Parochial Report.

NARRATIVE

I. Call to Order and Opening Prayer

Fr. Christopher Thomas

The meeting commenced at 7:00 p.m. with Fr. Christopher Thomas presiding. Following this, Fr. Christopher led the participants in a prayer.

II. Resource Person for Meeting

Fr. Christopher Thomas

Resource Person for the meeting was John Van Burskik.

III. Reflection/Formation

Deacon Jennifer Smith

Deacon Jennifer Smith opened the meeting with the poem entitled "Black Oaks" by Mary Oliver and facilitated group contemplation and discussion.

IV. Prior Meeting Minutes Approval

Janet Elsea

Upon motion by John Van Buskirk and seconded by Hampton Burwick, the Vestry unanimously approved all. Fr. Christopher clarified that he had included the minutes from the Annual Meeting in the documents for this meeting, but these were not incorporated into the Vestry Meeting minutes that were just approved.

V. Finance Committee

Joe DeuPree

The Finance Committee convened on February 13th, welcoming to two new members, Hampton Burwick and John Billingsley. In attendance were Laura Giffin, Controller; Jerry Knight; Michael Legacy, Budget Committee Chair; Fr. Christopher; and Joe DeuPree, Treasurer. Together, the committee reviewed and approved the distribution of the final report for 2023, which surprisingly ended with a slight surplus of \$2,764.48. The Treasurer's report mentioned transferring the surplus to the Memorial Fund. There was a discussion about moving the surplus funds. However, **upon motion by Janet Elsea and seconded by John Van Buskirk, the Vestry unanimously approved the draft Motion provided by the Chancellor and handed out at the meeting (see copy email to Rector in the appendix) transferring of the surplus amount, \$2,764.48 from the 2023 budget to Account 3010 Reserve Fund.**

Furthermore, a proposal to rebrand the annual request for Easter and Christmas flowers to encompass enhancements for additional services, such as music, was introduced.

The Finance Committee is actively exploring avenues to refine investments within the Fidelity account, focusing on strategies with minimal risk. A forthcoming proposal will be presented to the Vestry for consideration.

This year, Hampton Burwick assumes the role of Chair for the audit committee, with Shelly Turner serving as a member, having chaired it previously.

Additionally, it was noted that the audio equipment in the Parish Hall necessitated an upgrade, estimated at \$1,000. The Finance Committee sought approval from the Knight Flake fund to cover this expense. Fr. Christopher clarified that while such matters involving building assets are typically brought directly to the Vestry by the Building and Grounds Committee, the urgency request from the Finance Committee stemmed from preparations for George Mason's visit.

Upon motion by Alyssa Abadinsky and seconded by Dan Hall, the Vestry unanimously approved to utilize \$1,000 from the Knight Flake Fund to cover the cost of the Parish Hall's sound system.

The Committee also discussed a resolution pertaining to the Fidelity account, specifically who may authorize the sale of securities in the account. Janet Elsea replaces John Van Buskirk as an authorized representative of St. Thomas, while Joe Dupree as Treasurer continues in his role as authorized representative. Both are individually empowered to execute sales of stocks received into St. Thomas' Fidelity account.

Upon motion by John Van Buskirk and seconded by Hampton Burwick, the Vestry unanimously approved the baking resolution for Fidelity Brokerage Services LLC account, as outlined on page 17 of the meeting handouts.

Chancellor Report - Rusty Rippamonti elaborated on the tax advantages associated with donating highly appreciated stocks, proposing the dissemination of information regarding

these benefits to parishioners. The proposal encountered no opposition and was consequently concluded without further deliberation.

Parochial Report Approval - The meeting then moved to the approval of the Parochial Report, a comprehensive overview of the congregation's activities and finances from the previous year. The report, spanning several pages, delved into membership statistics, demographic breakdowns, attendance figures, etc.

Notably, while membership fluctuations were observed, the true measure of congregation health lay in the Average Sunday Attendance (ASA) – a pivotal factor determining voting delegate allocations for the Diocesan convention. ASA, calculated from weekly service attendance, stood at 72, down from the previous year's 77.

Financial insights followed, emphasizing the computation of assessments, akin to taxes, based on the operating budget and ASA threshold. This is crucial for diocesan and national church contributions. Assessment figures, contingent on ASA thresholds, guided financial planning, with the impending year's assessment forecasted at \$30,000.

It was noted that parameters exclude virtual attendance of service from ASA raise concerns regarding accurate convention representation, especially for those unable to physically attend but still engaged.

Fr. Christopher acknowledged St. Thomas' longstanding commitment to meeting its obligations to the Diocese and National Church, emphasizing the significance of adhering to regulations, and fostering visibility and accountability within the congregation.

Upon motion by John Van Buskirk and seconded by Alyssa Abadinsky, the Vestry unanimously approved the 2023 Parochial Report found on pages 19 – 26 of the meeting handouts.

VI. Mission – Outreach Committee

Janet Elsea

The committee convened with a modest turnout, only three attendees present. Janet provided an update on the homeless count, noting St. Thomas' participation was ineffective this year because St. Thomas was assigned to count homeless persons in an affluent area. Stressing the importance of early online registration to participate in the count for securing favorable geographic spots to count, the group acknowledged the need to be situated where homeless populations are prevalent to address the need effectively.

Shifting focus to community initiatives, the committee spoke about on the timing and frequency of blessing bag distributions, with uncertainty surrounding the last distribution. Discussion expanded to the church's involvement with K.B. Polk School, noting a decline in activity due to changes in the school's leadership/contact person. Suggestions were made to re-establish connections, highlighting the church's past contributions such as supplies, coats, reading tutoring, refurbishing the teacher lounge, etc.

Deacon Jennifer Smith proposed collaboration with Cathedral of Hope during the Pride Festival to engage with the local community. The implementation of 'Invite, Welcome, Connect' tools was discussed for its potential in enhancing outreach efforts.

Alyssa Abadinsky introduced an opportunity for mentorship, drawing from her involvement in the Big Brother Big Sister program. She outlined the program's low-commitment structure, which pairs mentors with teenagers, underlining the importance of building rapport and aligning interests. Monitoring ensures safe interactions, while discussions remain open-

ended, facilitated by trained match specialists. The need for male mentors was highlighted, with plans to distribute flyers to bolster recruitment efforts.

VII. Building and Grounds (B&G) Committee Dan Hall

Dan Hall emphasized the importance of establishing a plan for the year. Regarding Lee Swift's update on water usage, Dan Hall noted that Lee Swift provides monthly reports on our water consumption, enabling us to track our usage trends over time. Dan suggested deferring further discussion on this matter for the time being.

VIII. Guild Liaisons Reports

- Acolytes/Eucharistic Ministers: Jerry Knight – No Updates
- Eucharistic Visitors: John Billingsley – No Updates
- Altar Guild: Rene Aguirre – Not present in the meeting
- Greeters/Ushers: Hampton Burwick spoke with Tim to initiate the process of determining the tasks and responsibilities. Currently, they are contemplating the actions required for our welcome and greeting initiatives. It's essential to gather input from all relevant individuals regarding the upcoming plans.
- Kitchen/Social: Jami Mifflin has agreed to lead the Kitchen Social Committee. Not further updates were provided, but more to come in the next month.
- Lectors (Readers): Alyssa Abadinsky – No updates
- Music: Janet Elesa – The only event scheduled for March 10th is Joe Henry's organ recital immediately following the service. Meeting attendees were encouraged to attend this event.

IX. Rector's Report

Fr. Christopher Thomas

Fr. Christopher expressed gratitude for the recent period of restful time away and shared experiences from his travel. Appreciation was extended to those who covered responsibilities during his absence, acknowledging their support. The value of visiting other Episcopal churches for informational purposes was discussed, emphasizing the potential for learning and growth through such experiences.

Plans are underway for the upcoming **Invite-Welcome -Connect kick-off** event scheduled for May 17-19, strategically placed before Memorial Day weekend. This event will feature social gatherings and workshops led by Molly Carnes, aimed at fostering a culture of inclusion within the parish community. Additionally, a **Labyrinth Walk** will be held on March 16, offering a meditative opportunity for attendees.

Details regarding **Holy Week and Easter** were outlined, including plans for a physical journey from the Parish Hall to the Sanctuary during the Easter Vigil service and special musical performances – aimed at reviving interest in this service. **Joe Henry's organ recital** on March 10 was highlighted again as an event to support and enjoy his talents.

The Rector's upcoming **spiritual retreat** was announced, including a unique opportunity for a silent retreat in Cambridge, highlighting a commitment to personal and spiritual growth among parish leadership.

Lastly, the **Security Committee**, led by Ruth Woodward continues to meet monthly, with Alyssa Abadinsky and Rusty Rippamonti providing updates.

Appreciation was expressed for the dedication of all involved in ministry work, underscoring the collaborative and supportive nature of the parish community.

X. Resource Person for Meeting on March 19, 2024 **Fr. Christopher Thomas**

Alyssa Abadinsky will be resource for next meeting.

XI. Compline **Fr. Christopher Thomas**

During the meeting, Compline was observed to offer a contemplative space for participants to conclude their day and find solace in prayer and meditation.

XII. Dismissal **Fr. Christopher Thomas**

The meeting was closed with a prayer at 8:33 p.m. by Fr. Christopher.

APPENDIX

- Vestry Meeting Agenda
- Vestry Meeting Minutes – January 16, 2024
- Annual Meeting of the Parish – February 4, 2024
- Budget and Finance Committee Report – February 2024
- Balance Sheet – Jan 31st, 2024
- Income Statement – Jan 1st – Jan 31st, 2024
- Banking Resolution for Fidelity Brokerage Services LLC Account
- Possible Tax Advantages for Gifting Appreciated Stock to a Charitable Organization
- The 2023 Report of Episcopal Congregations and Missions According to Canons 1.6, 1.7 and 1.17
- Mission and Outreach 2/12/2024
- E-mail to Christopher Thomas from Rusty Rippamonti. Subject: Draft Motions for next Vestry meeting on February 20
- Black Oaks
- Water Usage – 2024, 2023 and 2022 Comparison
- Vestry, Ex-Officio Officers, Clergy & Staff, Endowment Fund Committee
- The Baptismal Covenant

Meeting Minutes prepared by Alberto Galué, Clerk

The Episcopal Church of St. Thomas the Apostle
Balance Sheet

As of: Feb 29th 2024 | Includes Open Transactions

Assets

Current Assets

Cash

1013 Inwood National Bank	134,842.65
1014 Inwood Bank-Operating	26,753.38
1015 Inwood Nat'l Bank-RMF	4,228.99

Total Cash 165,825.02

Total Current Assets 165,825.02

Investments

1045 Episcopal Foundation of Dallas	340,758.71
1050 Fidelity	117,167.50

Total Investments 457,926.21

Prepaid Expenses

1095 Prepaid Expenses	5,202.66
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Total Prepaid Expenses 5,202.66

Total Assets \$ 628,953.89

Liabilities & Net Assets

Liabilities

Current Liabilities

Accounts Payable

2220 Employee Pension Deduction	172.80
2399 Income/Expense Clearing	392.22

Total Accounts Payable 565.02

Total Current Liabilities 565.02

Deferred Revenue

2405 Prepaid Pledges	22,500.00
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Total Deferred Revenue 22,500.00

Total Liabilities 23,065.02

Net Assets

Fund Balance

3000 General Fund	11,242.18
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Total Fund Balance 11,242.18

Temp Restricted-Church Designated

3005 Flower Fund	1,925.17
3010 Reserve Fund	15,970.63
3020 Special Outreach	4,654.14
3030 Miscellaneous Gifts Fund	14,163.78
3040 Rector's Ministry Fund	4,430.59
3060 Memorial Fund	117,694.68

Total Temp Restricted-Church Designated 158,838.99

Perm Restricted

3050 Capital Improvement	535.74
3070 Columbarium Fund	2,865.94
3075 Interior Garden	339.00
3085 KB Polk Fund	1,550.25
3090 Endowment Fund	317,198.61
3091 Knight-Flake Organ/Garden Fund	60,441.00
3093 Ewing House	(1,112.62)
3094 Ron Wilkenson Garden Color	1,000.00

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Total Perm Restricted	382,817.92
Temp Restricted-Accum Surplus	52,989.78
8998 Investments Mark To Mkt	52,989.78
Total Temp Restricted-Accum Surplus	605,888.87
Total Net Assets	
Total Liabilities & Net Assets	\$ 628,953.89

The Episcopal Church of St. Thomas the Apostle
Income Statement

Date Range: Feb 1st 2024 - Feb 29th 2024 | Includes Open Transactions

Accounts	Actual Feb 01, 2024 - Feb 29, 2024	Actual This Year Year to Date	Budget This Year Year to Date	Annual Budget This Year Year
Revenues				
General Receipts				
4000 Pledge Income	28,979.57	49,725.57	53,632.34	321,794.00
4010 Plate Income	400.00	524.00	833.34	5,000.00
4012 Non pledged donations	360.55	805.55	833.34	5,000.00
Total General Receipts	29,740.12	51,055.12	55,299.02	331,794.00
Other Income				
4030 Interest Income	32.05	66.30	333.34	2,000.00
4040 Other Income	0.00	0.00	83.34	500.00
4120 Budgeted trans-Special Outreach	0.00	0.00	0.00	4,654.14
Total Other Income	32.05	66.30	416.68	7,154.14
Misc Income				
4020 Building Use	1,009.48	1,021.83	250.00	1,500.00
Total Misc Income	1,009.48	1,021.83	250.00	1,500.00
Total Revenues	\$ 30,781.65	\$ 52,143.25	\$ 55,965.70	\$ 340,448.14
Expenses				
Personnel Expenses				
5000 Rector-Stipend & taxes	8,333.34	16,666.68	16,666.66	100,000.00
5002 Rector-Pension	1,500.00	3,000.00	3,000.00	18,000.00
5003 Rector- Benefits	1,228.48	2,456.96	2,500.00	15,000.00
5004 Rector- Travel & Telephone	104.10	104.10	666.66	4,000.00
5006 Rector-Continuing Ed	0.00	0.00	166.66	1,000.00
5009 Rector-Miscellaneous	49.93	49.93	166.66	1,000.00
5020 Supply Clergy	0.00	250.00	133.34	800.00
5030 Parish Admin	2,101.20	4,449.60	4,285.00	25,710.00
5035 Organist	2,083.33	4,166.66	4,166.66	25,000.00
5037 Supply Musician	0.00	0.00	333.34	2,000.00
5039 Payroll Taxes	335.42	697.40	646.66	3,880.00
5040 Lay Staff-Pension	189.11	400.47	385.66	2,314.00
5041 Lay Staff- Continuing Ed	0.00	0.00	250.00	1,500.00
5042 Audio Visual Svcs	200.00	500.00	500.00	3,000.00
5105 Managing Financial Reports	700.00	1,350.00	1,375.00	8,250.00
Total Personnel Expenses	16,824.91	34,091.80	35,242.30	211,454.00
Office Expense				
5100 Office Supplies & Paper	136.37	292.82	500.00	3,000.00
5102 Office Equipment Maint	302.46	768.86	583.34	3,500.00
5104 Technology	343.94	656.44	666.66	4,000.00
5106 Postage	54.40	162.40	250.00	1,500.00
5107 Bank & Paychex Charges	24.70	188.39	333.34	2,000.00
5108 Credit Card Donation fees	157.31	557.94	333.34	2,000.00
5109 Miscellaneous	0.00	72.50	50.00	300.00
Total Office Expense	1,019.18	2,699.35	2,716.68	16,300.00
Insurance				
5110 Property & Liability Ins	1,480.08	1,480.08	3,400.00	20,400.00
Total Insurance	1,480.08	1,480.08	3,400.00	20,400.00

9
3

Accounts	Actual Feb 01, 2024 - Feb 29, 2024	Actual This Year Year to Date	Budget This Year Year to Date	Annual Budget This Year Year
Worship Expense				
5120 Altar Supplies	95.17	216.59	333.34	2,000.00
5125 Organ/Piano	160.00	160.00	166.66	1,000.00
5127 Choir Music Supplies	25.00	564.58	83.34	500.00
Total Worship Expense	280.17	941.17	583.34	3,500.00
Parish Life Exp				
5130 Convention	0.00	80.00	75.00	450.00
5131 Christian Education	4.99	4.99	83.34	500.00
5132 EPN Membership Dues	0.00	0.00	125.00	750.00
5133 Vestry Retreat/Other	0.00	39.56	200.00	1,200.00
5134 EPN Conference	0.00	875.00	500.00	3,000.00
5135 Social	60.00	60.00	333.34	2,000.00
5136 Coffee	149.22	191.18	133.34	800.00
5137 Parish Life Other Exp	0.00	0.00	166.66	1,000.00
5138 Choir Dinner	0.00	0.00	33.34	200.00
5139 Vestry	0.00	20.00	166.66	1,000.00
Total Parish Life Exp	214.21	1,270.73	1,816.68	10,900.00
Buildings & Grounds				
5140 Custodial Supplies	171.94	171.94	83.34	500.00
5144 Capital Improvement Exp	0.00	0.00	833.34	5,000.00
5145 Maint-Bldgs & Equipment	385.40	385.40	1,916.66	11,500.00
5147 Janitorial Service	824.00	1,648.00	2,133.34	12,800.00
5148 Maint-Grounds	1,250.00	2,460.00	2,500.00	15,000.00
5149 Pest Control	96.00	192.00	333.34	2,000.00
Total Buildings & Grounds	2,727.34	4,857.34	7,800.02	46,800.00
Utilities				
5150 Telephone & Internet	420.80	839.92	833.34	5,000.00
5152 Electricity	1,313.76	1,313.76	2,000.00	12,000.00
5154 Water & Sewer 6525	148.72	148.72	833.34	5,000.00
5155 Water- 6529	272.54	272.54	2,500.00	15,000.00
5156 Natural Gas	163.20	247.17	475.00	2,850.00
5158 Safety, Security, & Fire Alarms	541.78	1,240.83	1,166.66	7,000.00
5159 Waste services	304.65	609.31	666.66	4,000.00
Total Utilities	3,165.45	4,672.25	8,475.00	50,850.00
Outreach				
5160 Stewardship	0.00	0.00	83.34	500.00
5162 Advertising/Welcoming	0.00	0.00	333.34	2,000.00
5164 Social Media/Web	0.00	150.00	333.34	2,000.00
5165 Diocesan Assessment	2,555.34	5,110.68	5,110.66	30,664.00
5179 Outreach Expenses	0.00	0.00	450.00	2,700.00
5180 Outreach Grants	0.00	0.00	833.34	5,000.00
Total Outreach	2,555.34	5,260.68	7,144.02	42,864.00
Total Expenses	\$ 28,266.68	\$ 55,273.40	\$ 67,178.04	\$ 403,068.00
Net Total	\$ 2,514.97	(\$ 3,130.15)	(\$ 11,212.34)	(\$ 62,619.86)

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The Episcopal Church of St. Thomas the Apostle
Special Funds

Date Range: Feb 1st 2024 - Feb 29th 2024 | Includes Open Transactions

Accounts	Beginning Balance	Income	Expense	Ending Balance
Restricted Net Assets				
Temp Restricted-Church Designated				
01-3005 Flower Fund	2,001.12	175.00	250.95	1,925.17
01-3010 Reserve Fund	15,970.63	0.00	0.00	15,970.63
01-3020 Special Outreach	4,654.14	0.00	0.00	4,654.14
01-3030 Miscellaneous Gifts Fund	14,663.78	0.00	500.00	14,163.78
01-3040 Rector's Ministry Fund	5,795.59	385.00	1,750.00	4,430.59
01-3060 Memorial Fund	116,694.68	1,000.00	0.00	117,694.68
Total Temp Restricted-Church Designated	159,779.94	1,560.00	2,500.95	158,838.99
Perm Restricted				
01-3050 Capital Improvement	15,535.74	0.00	15,000.00	535.74
01-3070 Columbarium Fund	2,690.94	175.00	0.00	2,865.94
01-3075 Interior Garden	339.00	0.00	0.00	339.00
01-3085 KB Polk Fund	1,550.25	0.00	0.00	1,550.25
01-3090 Endowment Fund	317,198.61	0.00	0.00	317,198.61
01-3091 Knight-Flake Organ/Garden Fund	61,351.00	0.00	910.00	60,441.00
01-3093 Ewing House	(1,112.62)	0.00	0.00	(1,112.62)
01-3094 Ron Wilkenson Garden Color	1,000.00	0.00	0.00	1,000.00
Total Perm Restricted	398,552.92	175.00	15,910.00	382,817.92
Temp Restricted-Accum Surplus				
01-8998 Investments Mark To Mkt	43,247.73	9,899.19	157.14	52,989.78
Total Temp Restricted-Accum Surplus	43,247.73	9,899.19	157.14	52,989.78
Total Restricted Net Assets	\$ 601,580.59	\$ 11,634.19	\$ 18,568.09	\$ 594,646.69

11
A



Christopher Thomas <christopher@thedoubter.org>

February 2024 Financials

1 message

Laura Giffin <laura@thedoubter.org>

Sat, Mar 16, 2024 at 3:52 PM

To: JOE DEUPREE <jdeupree953@gmail.com>, Michael Legacy <mjlegacy@swbell.net>, Christopher Thomas <christopher@thedoubter.org>

Hello All,

Attached are the February financials.
Choir Supplies expenses so far are:




- \$46.70 Choir refreshments/binders
- \$449.88 Yamaha keyboard
- \$114.70 music

Also- as I was closing, I reviewed my notes and saw you want the 2023 surplus to be moved to the Reserve Fund. I apologize for not catching this at the meeting- I'm not sure I understand the entry you want. As you know, the fund balance (equity) is the accumulation of surpluses and deficits. If you're looking to have a sink fund for maintenance items etc. Something to consider would be to designate building use funds for the reserve account?

I suppose I could make a 13th month entry but want to ensure this is indeed an entry you want to make.

Lastly- Ewing House detail from both accounting systems is attached.

Thanks,
Laura

3 attachments **Ewing House APLOS.pdf**
67K **Ewing House REALM.pdf**
29K **February 2024 Financials.pdf**
491K



Episcopal Church of St. Thomas the Apostle
General Ledger
for the period of 01/01/2010 to 12/31/2023

Name	Transaction Date	Transaction Number	Transaction Type	Contact	Note	Movement Note	Fund	Debits	Credits	Amount	Balance
Income											
4193 - Ewing House Income	06/16/2019	13383932	Deposit	St Thomas the Apostle			Ewing House		\$1,190.00	\$1,190.00	\$1,190.00
	08/25/2019	14310732	Deposit	St Thomas the Apostle			Ewing House		\$300.00	\$300.00	\$1,490.00
									\$1,490.00	\$1,490.00	\$1,490.00
Expense											
5176 - Ewing House	12/17/2016	4405815	Check	Virginia Holleman	2015 & 2016 Feeding ministry		General Fund	\$155.75		\$155.75	\$155.75
	12/24/2016	4448992	Check	Roy Guerrero	Balance of budgeted donation		General Fund	\$157.81		\$157.81	\$313.56
	07/15/2017	6128440	Check	Virginia Holleman	Ewing House		General Fund	\$165.41		\$165.41	\$478.97
	07/15/2017	6128442	Check	Roy Guerrero	Ewing		General Fund	\$65.95		\$65.95	\$544.92
	12/02/2017	7153162	Check	Virginia Holleman			General Fund	\$146.37		\$146.37	\$691.29
	09/22/2018	9972169	Check	Virginia Holleman	Ewing House Food Expenses		General Fund	\$207.92		\$207.92	\$899.21
	12/15/2018	10828288	Check	Virginia Holleman	Ewing House Food		General Fund	\$99.26		\$99.26	\$998.47
	09/21/2019	14313610	Check	Virginia Holleman	Ewing House Dinner		General Fund	\$251.88		\$251.88	\$1,250.35
	11/23/2019	15137433	Check	AIDS Services of Dallas	Unit 206		Ewing House	\$150.00		\$150.00	\$1,400.35
	12/15/2019	15410970	Check	Virginia Holleman	Ewing House Groceries		General Fund	\$89.78		\$89.78	\$1,490.13
	02/08/2020	16191425	Check	AIDS Services of Dallas	Rent for E206 (Ewing)		Ewing House	\$50.00		\$50.00	\$1,540.13

Name	Transaction Date	Transaction Number	Transaction Type	Contact	Note	Movement Note	Fund	Debits	Credits	Amount	Balance
	02/22/2020	16382054	Check	AIDS Services of Dallas	For JC Unit 207 Rent		Ewing House	\$150.00		\$150.00	\$1,690.13
	02/22/2020	16382055	Check	AIDS Services of Dallas	For JJ Unit 101 Rent		Ewing House	\$100.00		\$100.00	\$1,790.13
	05/25/2020	17912822	Check	AIDS Services of Dallas	Rental Assist. SB 101		Ewing House	\$200.00		\$200.00	\$1,990.13
	06/11/2020	18167123	Check	AIDS Services of Dallas	Ewing Resident JJ #205		Ewing House	\$150.00		\$150.00	\$2,140.13
	09/01/2020	714499	Bill	AIDS Services of Dallas	Rental Assistance - Ewing resident SB #E101	Payment for account 5176 - Ewing House	Ewing House	\$200.00		\$200.00	\$2,340.13
	09/01/2020	714505	Bill	Virginia Holleman	Ewing House Dinner	Payment for account 5176 - Ewing House	General Fund				\$2,656.29
	12/20/2020	808936	Bill	Virginia Holleman	Ewing House	Payment for account 5176 - Ewing House	General Fund	\$316.16		\$316.16	\$2,801.46
	01/24/2021	836534	Bill	AIDS Services of Dallas	Rental Assistance - Ewing resident JE #206	Payment for account 5176 - Ewing House	Ewing House	\$145.17		\$145.17	\$2,801.46
	06/19/2021	974962	Bill	Virginia Holleman	REIMBURSEMENT for EWING HOUSE		General Fund	\$200.00		\$200.00	\$3,001.46
	08/31/2021	1050603	Bill	AIDS Services of Dallas	Rental Assistance - Ewing House - S.B.-Unit 309	Payment for account 5176 - Ewing House	General Fund	\$231.87		\$231.87	\$3,233.33
	12/10/2021	1161455	Bill	Virginia Holleman	EWING HOUSE DINNERS 7/5-12/6/21	Payment for account 5176 - Ewing House	Ewing House	\$300.00		\$300.00	\$3,533.33
	05/26/2022	1364545	Bill	Virginia Holleman	reimb- Ewing House expenses	Payment for account 5176 - Ewing House	General Fund	\$232.17		\$232.17	\$3,765.50
	12/15/2022	1631801	Bill	Virginia Holleman	food for Ewing House	Payment for account 5176 - Ewing House	General Fund	\$261.01		\$261.01	\$4,026.51
	05/25/2023	1871161	Bill	Virginia Holleman	reimb-food for Ewing House supports	Payment for account 5176 - Ewing House	General Fund	\$319.80		\$319.80	\$4,346.31
	07/31/2023	40016268	Journal Entry		July entries vestry approved trans to 2023 budget		General Fund	\$326.97	\$1,200.00	\$-1,200.00	\$3,473.28

FD



Name	Transaction Date	Transaction Number	Transaction Type	Contact	Note	Movement Note	Fund	Debits	Credits	Amount	Balance
	08/10/2023	1995929	Bill	Virginia Holleman	dinner for Ewing House Supper Club	Payment for account 5176 - Ewing House	General Fund	\$321.89		\$321.89	\$3,795.17
Total for 5176 - Ewing House								\$4,995.17	\$1,200.00	\$3,795.17	\$3,795.17

The Episcopal Church of St. Thomas the Apostle
General Ledger Detail

Date Range: Jan 1st 2023 - Mar 16th 2024 | Filtered by: Core Account

Date	Reference	Payee / Description	Comment	Project Type	Debits	Credits	Balance
3093 Ewing House							0.00
9/30/2023	1	Beginning Balance		BEG	0.00	57.83	57.83
12/28/2023	3197	Virginia Holleman food for Ewing House		CHK	521.59	0.00	(463.76)
12/31/2023	390	Budgeted trans for Special Outreach	reclass 2023 reimb to V H olleman for Ewing House	JRE	648.86	0.00	(1,112.62)
					<u>1,170.45</u>	<u>57.83</u>	
					<u>\$ 1,170.45</u>	<u>\$ 57.83</u>	

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Audit of the 2023 discretionary fund of Episcopal Church of St. Thomas the Apostle

On February 27, 2024, the undersigned 2023 wardens completed an audit of the discretionary fund.

Information for the audit included the monthly bank statements and bank reconciliations obtained through Laura Giffen, Controller, and from receipts. Authorized persons can view these items by contacting Lee Swift, Assistant Administrator.

Interviews regarding certain items were conducted with Father Christopher Thomas, Rector, and Lee Swift, Assistant Administrator. Some notes were annotated on the above-mentioned bank documents.

We, the undersigned, found the 2023 discretionary fund of Episcopal Church of St. Thomas the Apostle, 6525 Inwood Road, Dallas, Texas 75209 to be in compliance with Chapter V, Clergy Discretionary Funds from the Episcopal Church's Manual of Business Methods in Church Affairs (January 2023).

Respectfully submitted,



John VanBuskirk
2023 Senior Warden



Ruth Woodward
2023 Junior Warden

Mission and Outreach Committee

March 12, 2024, 6:00-6:38 PM

Attendees: Randy Hering, Virginia Holleman, Janet Elsea

1. Meeting re Pride Festival pairing with COH - scheduled for 9:00 AM March 26th.
2. Blessing Bag event at COH - scheduled for 10:30 AM April 13th.
3. Elm Thicket/Northpark – Juneteenth Freedom Day: Saturday, June 15 from 9 AM to 7 PM – parade at 10:00 AM – KB Polk Recreation Center
4. Aid for migrants in time of enormous crisis
 - a. Diocese of West Texas – shoelaces and belts, meal kits, toiletry kits, baby kits, clothes, backpacks, OTC meds, diapers, funds
 - b. Oak Lawn UMC-backpacks, funds
 - c. Volunteers needed
5. Ewing House – volunteers needed

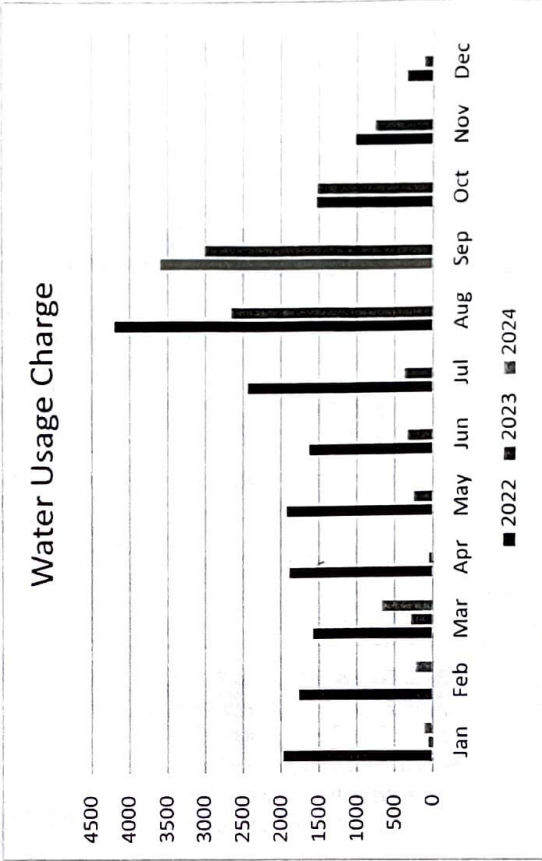
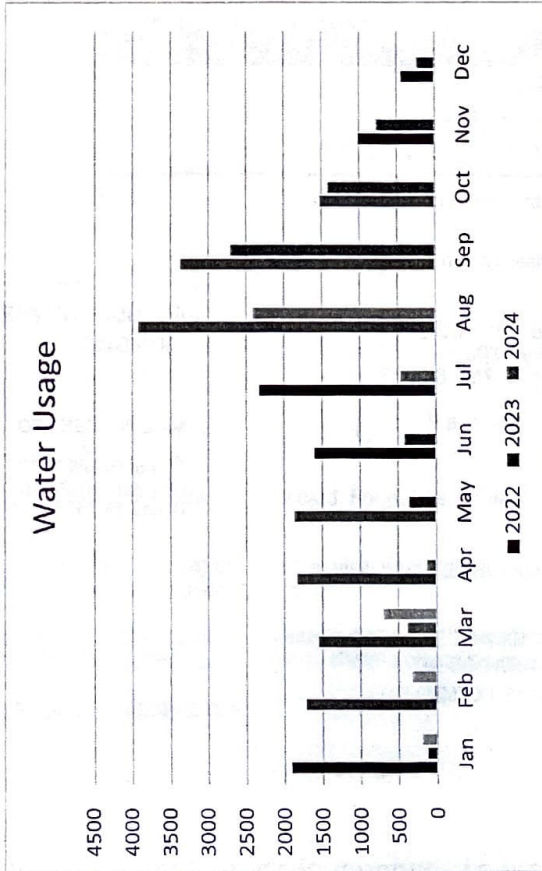
Water Usage Report

Usage 100 Gals

	2022	2023	2024
Jan	1906	128	196
Feb	1714	28	318
Mar	1546	378	691
Apr	1826	122	0
May	1864	348	0
Jun	1598	416	0
Jul	2323	455	0
Aug	3921	2406	0
Sep	3368	2709	0
Oct	1518	1422	0
Nov	1011	771	0
Dec	438	229	0

Water Usage Charge

	2022	2023	2024
Jan	1962.75	50.54	109.84
Feb	1758.3	9.91	220.9
Mar	1570.48	279.31	669.83
Apr	1879.95	46.18	0
May	1919.46	249.06	0
Jun	1625.54	331.56	0
Jul	2434.95	375.17	0
Aug	4196.06	2661.24	0
Sep	3592.9	3013.58	0
Oct	1528.84	1525.94	0
Nov	1017.64	765.86	0
Dec	334.36	118.75	0





City of Dallas

Utilities And Services

Customer Name: **ST THOMAS ESPISOCAL**
Account Number: **100349442**
Service Address: **6525 INWOOD RD**

Amount Due \$269.61
Do not pay. As an AutoPay Customer, your account will be automatically debited for amount shown on 3/29/24

Invoice 051052441575 Issued 3/14/24 Page 1 of 2

INVOICE SUMMARY

Previous Balance	\$269.61
Payment(s)	(\$269.61)
Balance Forward	\$0.00
Current Charges (See back for details)	
Water Charges	\$43.64
Sewer Charges	\$40.48
Sanitation Charges	\$26.04
Storm Water Charges	\$159.45
Total Current Charges	\$269.61
Total Amount Due	\$269.61

SPECIAL MESSAGES

Coming soon! In spring 2024, DallasGo, a new online payment platform, will replace the ePay site. To learn more, visit dallas.gov/DallasGo.

¡Próximamente! En la primavera de 2024, la nueva plataforma de pago en línea DallasGo reemplazará el sitio de pago ePay. Para más información, visite dallas.gov/DallasGo.

Call 3-1-1 to request or report an emergency water turn-off, a water main break, a water meter leak, a fire hydrant leak or a clogged or overflowing wastewater main.

WATER CONSERVATION TIP

Are your sprinklers ready for spring? The City of Dallas offers free check-ups of irrigation systems by licensed irrigators who will evaluate your situation and suggest ways to improve water efficiency. For more information visit SaveDallasWater.com

BE A GOOD NEIGHBOR!

Operation WaterShare: Helps pay water bills for customers facing temporary financial setbacks.

CONTACT US?

Phone: (214) 651-1441
Email: WaterSpecialtyUnit@dallas.gov
Mail: 1500 Marilla, 3ANorth, Dallas, TX 75201

Keep this portion for your records.

ID-20240314INVOICE

Please return this portion with your payment 0



City of Dallas

Dallas Water Utilities
PO Box 660025
Dallas TX 75266-0025

ACCOUNT NUMBER:
100349442

MAIL PAYMENT TO

City of Dallas
City Hall, 2D South
Dallas TX 75277

Amount Due \$269.61
Do not pay. As an AutoPay Customer, your account will be automatically debited for the amount shown on 3/29/24

Operation WaterShare _____

Total Amount Enclosed \$ _____

Check here for change of address on back

ST THOMAS ESPISOCAL
6525 INWOOD RD
DALLAS TX 75209-5314

1003494428 00000269617 00000283086 00000000001 101 51 20240893

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UTILITY

Service from 2/16/24 to 3/14/24 for 28 days

<u>Service Provided</u>	<u>Meter Number</u>	<u>Previous Read</u>	<u>3/14/24 Read</u>	<u>Usage in 100 GALS</u>	<u>Usage Charge</u>	<u>Base Charge</u>	<u>Total</u>	
Water	676243	40,939	40,955	16	\$7.73	\$35.91	\$43.64	
Sewer	676243	40,939	40,955	16	\$7.94	\$32.54	\$40.48	
Sanitation Commercial Recycle 96 Gal 1/WK TAX EXMP							\$26.04	
Sales Tax							\$0.00	
Sanitation Charges							\$26.04	
Storm Water Charges							\$159.45	
Total Utility Charges							\$269.61	

Storm Water Fee: This fee funds the City's storm water utility, formed in 1991, to meet requirements of a federal mandate to control storm water pollution. It also pays for other routine maintenance activities that affect storm water quality.

Sanitation Collection Fee: This fee covers collection and disposal of household garbage, brush and bulky trash, dead animals and recyclable items.

ID-20240314INVOICE

Address Change

City of Dallas
In Person Payment Location
 Dallas City Hall 2D South
 1500 Marilla Street
 8 a.m. - 5 p.m. Monday - Friday

Payments may be made by phone or automatically drafted monthly from your bank or credit card. For details, contact Customer Service at (214) 651-1441 or on-line at www.dallascityhall.com.

For a Fidelity Express location near you, please contact Customer Service at (214) 651-1441 or visit www.dallascityhall.com. If scheduled for disconnection, payment must be made the business day before the due date to avert this action.

In the event your check is returned for insufficient funds or uncollected funds, we may re-present your check electronically. {En el caso que su cheque sea devuelto por falta de fondos o fondos no cobrados, nosotros podemos procesar su cheque electrónicamente otra vez.}

For feedback on Inserts/Onserts, please call 311 or e-mail us at dallas311@dallas.gov

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Utilities
And
Services

City of Dallas

Customer Name: **ST THOMAS ESPISOCAL**
Account Number: **100349436**
Service Address: **6529 INWOOD RD**

Amount Due \$719.95
Do not pay. As an AutoPay Customer, your account will be automatically debited for amount shown on 3/29/24

Invoice 051052441574 Issued 3/14/24 Page 1 of 2

INVOICE SUMMARY

Previous Balance	\$271.23
Payment(s)	(\$271.23)
Balance Forward	\$0.00
Current Charges (See back for details)	
Water Charges	\$709.69
Sewer Charges	\$10.26
Total Current Charges	\$719.95
Total Amount Due	\$719.95

SPECIAL MESSAGES

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CONTACT US?

Phone: (214) 651-1441
Email: WaterSpecialtyUnit@dallas.gov
Mail: 1500 Marilla, 3ANorth, Dallas, TX 75201

Keep this portion for your records.

ID-20240314INVOICE

Please return this portion with your payment 0



City of Dallas

Dallas Water Utilities
PO Box 660025
Dallas TX 75266-0025

ACCOUNT NUMBER:
100349436

MAIL PAYMENT TO

City of Dallas
City Hall, 2D South
Dallas TX 75277

Amount Due \$719.95
Do not pay. As an AutoPay Customer, your account will be automatically debited for the amount shown on 3/29/24

Operation WaterShare

Total Amount Enclosed \$

Check here for change of address on back

ST THOMAS ESPISOCAL
6525 INWOOD RD
DALLAS TX 75209-5314

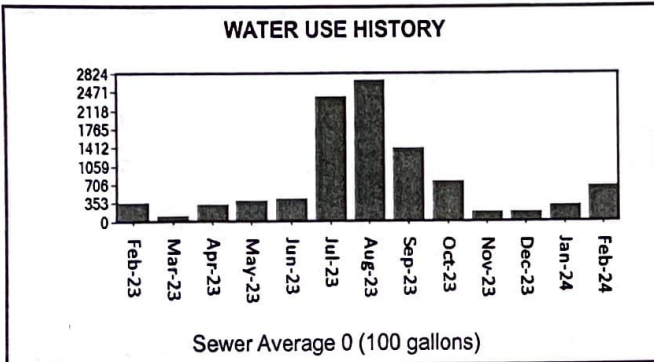
1003494361 00000719952 00000755940 00000000001 101 51 20240896

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UTILITY

Service from 2/16/24 to 3/14/24 for 28 days

Service Provided	Meter Number	Meter Size	Previous Read	3/14/24 Read	Usage in 100 GALs	Usage Charge	Base Charge	Total
Water	1298760	1"			0	\$0.00	\$11.89	\$11.89
Water	885195	2"	11,074	11,749	675	\$661.89	\$35.91	\$697.80
Water Charges					675	\$661.89	\$47.80	\$709.69
Sewer					0	\$0.00	\$10.26	\$10.26
Total Utility Charges								\$719.95



For more information on how to calculate your water bill visit www.dwucalculator.com

Residential Usage Rates. (Per 1,000 Gallons). Effective October 1, 2023

Gallons	Water	Sewer
Tier 1 (0 to 4,000)	\$2.03	\$5.81
Tier 2 (4,001 to 10,000)	\$4.44	\$5.81
Tier 3 (10,001 to 20,000)	\$7.26	\$5.81
Tier 4 (20,001 to 30,000)	\$10.34	\$5.81
Tier 5 (Above 30,000)	\$12.03	\$5.81

Usage in 100 gallons X 100 = volume for rate calculation

BASE Charge. (Effective October 1, 2023)

Meter Size (in inches)	Water	Sewer
5/8" Meter	\$5.79	\$5.21
3/4" Meter	\$8.16	\$6.91
1" Meter	\$11.89	\$10.26
1.5" Meter	\$22.07	\$19.73
2" Meter	\$35.91	\$32.54
3" Meter	\$84.98	\$75.85
4" Meter	\$138.70	\$119.90

ID-20240314INVOICE

Address Change

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In Person Payment Location
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 1500 Marilla Street
 8 a.m. - 5 p.m. Monday - Friday

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For feedback on Inserts/Onserts, please call 311 or e-mail us at dallas311@dallas.gov

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EPISCOPAL CHURCH OF
ST. THOMAS THE APOSTLE

6525 Inwood Road
Dallas, Texas 75209

VESTRY

Alysa Abadinsky
Rene Aguirre
John Billingsley
Hampton Burwick
Janet Elsea
Dan Hall
Jerry Knight
Jami Mifflin
John Van Buskirk

EX-OFFICIO OFFICERS

Joe DeuPree
Rusty Rippamonti
Wynne Voorhees

CLERGY & STAFF

Laura Giffin
Joe Henry
Virginia Holleman
Andy McCarthy
Jennifer Smith
Steve Sprinkle
Lee Swift
Christopher Thomas
Stephen Waller

ENDOWMENT FUND COMMITTEE

Keith Carney
Paul McCright
Wynne Voorhees

The Baptismal Covenant

A Prayer for Daily Use

Holy and gracious, life-giving God,
Creator, sustainer, and redeemer of all:

- Help me today to continue in the apostles' teaching and fellowship, in the breaking of the bread, and in the prayers;
- Help me today to persevere in resisting evil, and, whenever I fall into sin, repent and return to you;
- Help me today to proclaim by word and example the Good News of God in Christ;
- Help me today to seek and serve Christ in all persons, loving my neighbor as myself;
- Help me today to strive for justice and peace among all people, respecting the dignity of every single human being;

For it is in doing these things that I become more and more like your Son Jesus Christ, transforming myself, and the very world around me.

Amen.

The Episcopal Church of St. Thomas the Apostle
Roster for Vestry 2024 Group

Ministry Area: Active Groups (Active Groups), Group: Vestry 2024

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Total Roster: 10

The Episcopal Church of St. Thomas the Apostle
Roster for Vestry Officers 2024 Group

Ministry Area: Active Groups (Active Groups), Group: Vestry Officers 2024

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Total Roster: 4