

MONTHLY VESTRY MEETING – MINUTES

May 21, 2024

In Attendance

Father Christopher Thomas
Deacon Jennifer Smith
Member John Billingsley
Member Hampton Burwick
Member Janet Elsea – Senior Warden
Member Dan Hall – Junior Warden
Member Jerry Knight
Member Jami Mifflin
Member John VanBuskirk
Treasurer Joe DeuPree

Summary of Actions Taken and Significant Events

Approval of Minutes of April Vestry Meeting
Approval of Three Resolutions

Narrative

1. **Call to Order and Opening Prayer**

The meeting was called to order by the Rector at 7:03 p.m. who led the Vestry in a prayer and discussion of the Baptismal Covenant. It was confirmed that a quorum was present with members Alyssa Abadinsky and Rene Aguirre absent.

2. **Resource Person for Meeting**

Hampton Burwick

3. **Prior Meeting Minutes Approved**

Janet Elsea

After a review of the minutes of the April meeting, motion was made by Hampton Burwick, seconded by Jami Mifflin, that the minutes be approved as presented. Motion carried unanimously.

4. **Budget and Finance Committee**

Joe DeuPree

The Treasurer reported that pledges for the period were about \$5,000 under what had been budgeted for the period but the income for the period was only about \$4,000 under budget. Total expenses were approximately \$15,000 above the budget for the four month period.

The Treasurer, on behalf of the Budget and Finance Committee, recommended that Account 3020, called Special Outreach with a balance of \$4654.14 is actually for Mission Outreach and should be renamed that. He also indicated that the amount contained in it should be moved into account 5180, Outreach Grants, that had been designated in the budget for 2024, and approved by the Vestry at its December 2023 meeting. He also recommended that Account 3075, Interior Garden, with a balance of \$339.00 and Account 3085, KB Polk Fund, with a balance of \$1550.25 should be closed out with their

balances transferred into the newly named Account 3020, Mission Outreach. Motion was made by John VanBuskirk, seconded by Jerry Knight, and approved unanimously.

The Treasurer also reported that Account 3030, named Miscellaneous Gifts Fund, mostly contains a \$15,000 donation to create a Rector's Speakers Fund. Motion was made by John VanBuskirk, seconded by Hampton Burwick, that the Account 3030, Miscellaneous Gifts Fund, be redesignated Rector's Speakers Fund. The motion was unanimously approved.

The Budget and Finance Committee recommended the following resolution be adopted:

"Whereas the Episcopal Church of St. Thomas the Apostle from time to time receives bequests in Wills and/or proceeds from Life Insurance Policies that have NOT been designated by the donor for a restricted use or NOT designated directly to the Endowment Fund;

"Therefore, the Vestry authorizes and directs the Treasurer and Controller to have these unrestricted and/or undesignated gifts be deposited in the Inwood National Bank account and the funds credited to the Memorial Fund Account (Account #3060);

"Furthermore, the Vestry authorizes and requests that the Senior Warden or Rector send a letter to the donor representative acknowledging and thanking the donor for such gift."

Motion was made by John VanBuskirk, seconded by Jerry Knight, to approve the subject resolution. Motion carried unanimously.

5. Mission and Outreach Committee

Janet Elsea

At its May 14th meeting, the committee discussed the following topics:

Pride Festival, June 1, 2024 – There was a discussion that perhaps St. Thomas and the Cathedral of Hope might join together on a mutual activity, but that was deemed not be possible by COH. No one ever stepped up from the parish to be in charge of our possible Pride so we will not be having a presence this year.

The 14th Annual Elm Thicket/Northpark Juneteenth Festival will be held on June 15th, with The parade beginning at 10:00 a.m. Our presence is needed from 9:00 a.m. until noon. It will be held near the KB Polk Recreation Center with 200 to 300 people expected to Attend. St. Thomas will provide cold bottled water and we need parishioners to sign up To bring the water before 9:00 a.m.

The Flaming Dish Dessert Auction held on May 19th raised approximately \$1400; payment By QR code went well.

Next Blessing Bag event at Cathedral of Home will be July 13th at 10:30 a.m.

6. Building and Grounds (B&G) Committee

Junior Warden Dan Hall gave a report updating the numerous issues that he has been working on since last month's meeting. The biggest progress has been with excess water

that we have been experiencing. Drains have been or will be cleaned out around the property. Various areas that were damp or wet are now dry. Three HVAC units are of an age that will ultimately require that units be replaced. Conover Heating and Air, our HVAC contractor, has provided an estimate of \$47,000 for the three. They will not all have to be done at one time. Dan will be working with roofers to see that those portions of our roofs that need to be addressed will be. He also thanked Ruth Woodward for her gift of plants that she will plant in the beds in and around the north parking lot and office/North Room wing.

7. Guild Liaisons Reports

Acolytes/Eucharistic Ministers: Nothing new to report

Eucharistic Visitors: A new volunteer has joined the Guild.

Altar Guild: Liaison Rene Aguirre was not present.

Greeters/Ushers: Hampton indicated he is going to be working directly with the Greeters with some training and other enhancements. The Greeters and Ushers will be separated in the near future.

Kitchen/Social: Jami has discovered the joy of texting as a form of communication with members of this Guild.

Lectors (Readers): Liaison Alyssa Abadinsky was not present.

Legal Matters: Chancelor Rusty Rippamonti was not present.

8. Rector's Report

Father Christopher Thomas

Invite-Welcome-Connect Weekend: It was deemed a huge success.

Music Ministry's Variety Show – June 12: All were encouraged to either participate with a talent or at least attend.

Vestry Retreat: This will be a topic for us to discuss at next month's meeting.

9. Resource Person for June 18, 2024 Meeting: John VanBuskirk

10. Compline – Led by the Rector.

11. Dismissal – The meeting was adjourned